

EXHIBIT 26

Message

From: Caniglia, Louis [LoCaniglia@geico.com]
Sent: 6/30/2017 4:43:15 PM
To: Cassagne, Gerard [GCassagne@geico.com]
Subject: RE: Weekly schedule in workday

I completed this for this week

From: Cassagne, Gerard
Sent: Friday, June 30, 2017 11:38 AM
To: Pia, Louis; Lewonka, Jeffrey; Caniglia, Louis; Gillen, John
Subject: RE: Weekly schedule in workday

Please complete the below.

From: Cassagne, Gerard
Sent: Thursday, June 29, 2017 3:29 PM
To: Pia, Louis; Lewonka, Jeffrey; Caniglia, Louis; Gillen, John; Diniso, Vito; Fischer, Keith; Roberts, Kenneth
Subject: Weekly schedule in workday

In order to fill out your timesheet daily and for each week, please follow the instructions below

Investigators need to do this:

- Click on the TIME Worklet button
- Select week will come up
- Click – this week
- Click the “Enter time button” on the left side bottom
- Hit the + button
- Options of “auto fill or” enter time by week” will come up
- A dropdown will appear – enter “Quantity”
- Enter the 7.75 hours for the day (or whatever hours you worked for that day)
- If there is a holiday, hit the small little lines option and fill in the Holiday
- Hit Save
- When the week is filled in hit save and then hit submit
- Do the same for next week – save and submit
- When submit is entered, supervisors will get the timesheet sent to yothem.

Gerry Cassagne
SIU Field Supervisor
Region 2
917-940-6644
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